Bylaws and Policy Committee

Membership At-A-Glance

Benefits:

- Develop personal, professional and leadership skills
- Network with ABC staff, members and volunteers
- Guide the National Association in delivering high-quality services to ABC members and chapters

Eligibility Requirements:

- Active ABC chapter membership at time of application and throughout entire term
- Current or former member of ABC National Board of Directors
- Expertise in parliamentary procedure, law or association management

Scope:	The Committee is charged with maintaining the policies and procedures of the Association. It reviews meeting minutes of the Executive Committee and National Board of Directors for conformity with the National Association's Bylaws and Policy and Procedures Manual. The Committee also acts as adviser to the National Chairman upon request.
Values:	• Innovation and creativity • Modeling the concept of partnering, seeking opportunities when possible • Action-oriented • Accountability • Collaboration and inclusivity
Duties	• Regularly attend meetings and show commitment • Contribute skills, knowledge and experience when appropriate • Listen respectfully to other points of view • Participate in decision-making • Respect and support the majority decisions of the Committee • Approach all Committee issues with an open mind, prepared to make the best decisions for everyone involved

Preferred Background	• Previous attendance at ABC meetings and events
	• Strong understanding of ABC National's strategic goals
	• Experience with:
	  ○ Parliamentary procedure
	  ○ Law
	  ○ Association management

Time Commitment:	• One-year term • Three in-person and six virtual Committee meetings • Time to perform Committee assignments