

ABC National Volunteer Leader Job Description  
Adopted January 1, 2014

Position Title:           ABC National Committee Member

Time Required:

- Serve one-year term subject to annual reappointment
- Attend virtual and in-person committee meetings (multiple absences may be cause for dismissal)
- Attend a minimum of one ABC National conference annually
- Attend a virtual orientation

General Duties:

- Attend and actively participate in in-person and virtual committee meetings
- Be informed about the Association's mission, services, policies and strategic goals
- Demonstrate personal commitment to the values and objectives of the Association
- Perform duties assigned by the committee Chairman to achieve the strategic plan goals assigned by the Executive Committee
- Participate in subcommittees and/or task forces as needed to accomplish the mission of the committee
- Enthusiastically promote the committee's mission to ABC members
- Represent the interests of the Association as a whole
- Advance the strategic objectives of the Association