



Trimmer Construction
Education Foundation

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2012 CRAFT PROFESSIONAL OF THE YEAR Nomination Form

PURPOSE The Craft Professional of the Year award recognizes individuals who set the standard for professionals in their craft by exhibiting outstanding skills and leadership. They share their passion for the trade, the pride of working with one's hands and the satisfaction of a job well done to benefit both the construction industry and the greater community. The Craft Professional of the Year is a master of skills whose commitment to excellence has made him or her the ultimate example of merit shop success in the field.

ELIGIBILITY Eligibility: Nominees for the Craft Professional of the Year Award must meet the following eligibility requirements:

1. Currently employed by an ABC member firm.
2. Approximately 90 percent of daily job duties and responsibilities include either daily use of tools, processes and equipment, or direct field supervision of trade craftspeople using tools.
3. Currently possess journey-level designation as defined by his/her current employer.

Note: Office, corporate or management personnel (including project managers/engineers, sales representatives, estimators or other non-field positions) are ineligible. Previous Craft Professional of the Year national winners and finalists are ineligible.

DEADLINE Part I of the nomination process must be submitted via email by Monday, March 5, 2012 to craftprofessional@abc.org. Part II of the nomination process must be submitted via email by Monday, March 12, 2012 to craftprofessional@abc.org.

Late entries will not be processed. Any nominations received after Monday, March 5, 2012 will not be accepted.

SCHEDULE **March 26, 2012:** Finalists will be announced via an emailed news release to chapters and nominators.

April 24, 2012: Finalists will be recognized and the national winner will be announced during the Construction Careers Awards at the 2012 ABC EdCon & Expo in San Antonio, Texas.

RECOGNITION **The national winner will receive:**

- **A new, full-size pickup truck sponsored by Tradesmen International, Inc.**
- A Craft Professional of the Year trophy.
- National recognition for winner and nominating company in various industry publications and other related media.

Finalists will receive:

- A Craft Professional of the Year Finalist plaque.
- An invitation to attend the 2012 ABC EdCon & Expo for the interview process.
- One complimentary 2012 ABC EdCon & Expo registration (valued at approximately \$595).
- National recognition for finalists and nominating companies in various industry publications and other related media.

All other nominees will receive an ABC recognition certificate.

QUESTIONS Contact Caletha Ellerbe at ellerbe@abc.org or (703) 812-2026.

If selected as a finalist, the nominating company agrees to fund its nominee's travel to and hotel room at the 2012 ABC EdCon & Expo.

The 2012 Craft Professional of the Year program is made possible by the Trimmer Construction Education Foundation and is sponsored by Tradesmen International, Inc.

CRAFT PROFESSIONAL OF THE YEAR: NOMINATION PROCESS PART I

Complete the following form and submit via email (containing this page signed and scanned) to crafterprofessional@abc.org on or before March 5, 2012. Note: If you prefer, you may also fax this portion of the nomination process to (703) 812- 8235. Please use this form only.

 NOMINEE NAME

 JOB TITLE

 HOME ADDRESS

 CITY STATE ZIP

 NOMINEE TELEPHONE NOMINEE EMAIL

 NOMINEE'S CRAFT(S)

 NOMINATED BY NOMINATOR TITLE/POSITION

 COMPANY ABC CHAPTER

 COMPANY ADDRESS

 CITY STATE ZIP

 NOMINATOR TELEPHONE NOMINATOR EMAIL

 NOMINATOR SIGNATURE DATE

Nomination Process Part II is due Monday, March 12, 2012. For questions, contact Calettha Ellerbe at ellerbe@abc.org or (703) 812-2026. Thank you.

CRAFT PROFESSIONAL OF THE YEAR: NOMINATION PROCESS PART II

Email an electronic/scanned pdf version (in a single pdf file no larger than 2 mb) of the following materials, including all signatures, to craftprofessional@abc.org on or before the submission deadline of March 12, 2012. Non-electronic submissions or multiple electronic submissions will not be accepted.

NOMINATION PROCESS PART II CHECKLIST: (To be completed by the nominator.)

- A nomination letter/recommendation prepared by an ABC member firm employer who best knows the nominee's employment and craft reputation. (One page.)
- Typed answers to the Nominator Questionnaire. (Two pages maximum.)
- A resume (including current position) outlining the nominee's education, training, work experience and professional development activities. (Two pages maximum.)
- Documentation of craft certificates licenses and/or awards, if applicable.
- Recognition from industry, community or civic organizations, if applicable.
- Permission Statement (see page 4 of this document) signed and dated by nominee and nominator.

NOMINATOR QUESTIONNAIRE

On separate sheets, describe the craft professional (CP) and how he or she relates to each of the topics below. Cite examples where appropriate.

MASTERY OF SKILLS

Describe how the CP displays exceptional ability, demonstrates cross training and/or the integration of knowledge and utilization of technology in the craft.

SAFETY PERFORMANCE

Provide information as to if the CP has been trained in safety for onsite medical emergencies, participated in jobsite safety programs and/or received recognition for safety assistance. Outline the nominee's history for success related to safety and attendance.

JOBSITE PERFORMANCE/PRODUCTIVITY

Provide examples of jobsite ingenuity, design and/or productivity enhancement. Outline any examples of the CP mentoring coworkers, exhibiting a professional image and/or attending industry education and training programs. In addition, supply any recognition for jobsite performance. Discuss the CP's level of productivity and methods for achieving that level.

LEADERSHIP/INDUSTRY SERVICE

Provide an overview of any community involvement, abilities and/or leadership (serving as a coach, teacher, instructor or mentor) that are special or unique and set the CP apart from his or her peers. Describe how the CP demonstrates a craft professional level of responsibility. Site any examples of the CP assisting in workforce recruitment, school-to-career programs, youth organizations and/or craft training programs. Describe if the nominee has performed a special service to the merit shop philosophy or has been recognized as a jobsite leader, foreman or first supervisor.

SUCCESS AND MERIT SHOP PHILOSOPHY

Explain what motivates the nominee to perform the craft. What are the biggest keys to his or her success?

PERMISSION STATEMENT

The information contained within this application, photographs taken at events and all additional items required, such as copies of certificates, are the property of Associated Builders and Contractors, Inc. (ABC) and can be used at ABC's discretion. Please sign below stating that you agree to give ABC permission to use this information for media purposes.

Employee Signature

Date

The nominating company hereby understands that if his/her nominee is selected as a 2012 Craft Professional of the Year finalist, the nominating company is responsible for funding the finalist's airfare, hotel and incidental expenses involved with attending the 2012 ABC EdCon & Expo in San Antonio, Texas.

Thank you for your time. Please email this signed permission statement with all other required documentation by **Monday, March 12, 2012**, to **CraftProfessional@abc.org**

Nominator Name

Signature

Date